



Training Registration Form

Las Vegas Primavera P6 Classes

Contact Information				
Company:		Contact:		Phone:
Phone:			Address:	
Email:				
<p>The following people from my organization will attend (please check which training):</p> <p style="text-align: center;"><input type="checkbox"/> Introduction to Primavera P6 – August 25-26, 2011</p>				
Name:			Title:	
Name:			Title:	
Name:			Title:	
Payment Information				
Two (2) day class - \$895.00/person/class				
<input type="checkbox"/>	Fee Enclosed (Checks Payable to PCI Group)			
<input type="checkbox"/>	Please Send a Bill		Attn:	
<input type="checkbox"/>	A check will be mailed today in order to reserve the seats			
<input type="checkbox"/>	Please call for credit card info	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express
Card Number:			Expiration Date:	
Billing Address:			Notes:	
Training Information				
(9:00 AM to 4:00 PM)				
Las Vegas Training Center		10801 W Charleston Boulevard, Suite 650, Las Vegas, NV 89135		

Please fax registration form to (702) 515-7491. For questions, contact Michael Ifurung at (702) 304-4716.

PAYMENT MUST BE RECEIVED TWO WEEKS PRIOR TO START OF CLASS. CLASS RESERVATIONS ARE NOT CONFIRMED UNTIL PAYMENT IS RECEIVED. IF YOU CANCEL AT LEAST 15 BUSINESS DAYS PRIOR TO CLASS, WE WILL REFUND YOUR ENTIRE PAYMENT, OR APPLY YOUR PAYMENT TO A FUTURE PCI GROUP TRAINING CLASS. REGISTRATIONS CANCELLED 10-15 BUSINESS DAYS PRIOR TO CLASS ARE SUBJECT TO A \$150 CANCELLATION FEE. FULL REGISTRATION FEES ARE APPLIED TO CANCELLATIONS MADE LESS THAN 10 BUSINESS DAYS IN ADVANCE, INCLUDING NO-SHOWS. HOWEVER, YOU MAY SUBSTITUTE A CO-WORKER IN YOUR PLACE.

10801 W. Charleston Blvd, Suite 650
Las Vegas, NV 89135



Phone 800-511-1888
Fax 888-475-4077

Introduction to Primavera P6

This two-day training class will provide the information needed to begin using Primavera P6.

This is a hands-on workshop taught by instructors who are experts in both construction project management and the software. Our classroom emphasis is on the effective use of the application in a real-world, practical setting, rather than on a myriad of technical details.

Training materials, beverages and snacks are included.

Duration:	Two Days
Cost:	\$895 per Person
Prerequisite:	Basic Windows Knowledge
Time:	9:00am – 4:00pm



Course Topics

- | | | |
|--------------------------------------|---|------------------------------------|
| ✓ Defining Roles & Responsibilities | ✓ Activity Details | ✓ Setting up Cost Accounts |
| ✓ Organizational Breakdown Structure | ✓ Activity Codes | ✓ Tracking Layouts |
| ✓ Enterprise Project Structure | ✓ Grouping, Sorting, and Filtering | ✓ Customizing Reports |
| ✓ Project Codes | ✓ Formatting Layouts | ✓ Printing Layouts & Report Issues |
| ✓ Work Breakdown Structure | ✓ Creating a Target Comparison Schedule | ✓ The Document Library |
| ✓ Layouts | ✓ Updating Activities | ✓ Setting up an Administrator |
| ✓ Adding Activities | ✓ Scheduling the Project | ✓ Setting up Users |
| ✓ Calendars | ✓ Setting up Resources | ✓ Project Check-in/Check-out |



To register for this class or to inquire about custom onsite training and consulting, please contact Hill-PCI Group at (800) 693-6560 or email us at info@hillpci.com.